**CFP1.1: Partner Concept Note Template (Outcome)**

Respondents to the Call for Partnership are encouraged to complete the following Concept Note template in as much detail as possible. ***However,* *please be assured that your* *responses will be considered even if there is a lack of detail or if the form is incomplete.***

1. **Eligibility against Selection Criteria**

* *Outline your organizations alignment with the eligibility criteria stated in the call.*

1. **Project Interest & Organizational profile (max 250 words)**

* *Explain your interest in applying to the Call.*
* *Describe what qualifies you to successfully implement the project (for instance, relevant past experience in similar processes in regions and/or areas of GCA’s program).*

1. **Activities & Outputs (max 250 words)**

* *Outline your organization’s proposal to implement the activities described in the Call.*
* *Briefly outline activities*
* *Provide examples of similar activities you have successfully implemented, highlighting any challenges faced and how they were overcome.*

1. **Anticipated Outcomes (max 250 words)**

* *Briefly describe how your organization's experience and expertise will contribute to achieving the anticipated project results.*
* *Highlight relevant successes from previous projects that show your ability to deliver similar outcomes.*
* *Focus on the correlation between your experience and anticipated results to build a strong case for your capability to meet project goals.*

1. **Project Approach/Methodology (max 200 words)**

* *Describe your proposed approach to develop the People’s Adaptation Plans, based on the broad methodology described above.*
* *Describe your organization's experience in implementing similar methodologies.*
* *Provide specific examples from past projects to illustrate your capability and success.*
* *Outline how your organization reports and monitors program activities.*

1. **Commitment to GCA Values & Experience in Partnership Engagement (max 250 words)**

* *Outline how your organization aligns with GCA’s commitment to sustainability and partnership engagement.*
* *Describe demonstrated support of the core values of GCA and its commitment to climate action and adaptation*
* *Outline experience engaging in partnerships and initiatives with, inter alia, United Nations, intergovernmental, national, subnational, industry or sectoral, non-governmental and other related organizations in support of climate, environmental and/or social causes*
* *Outline support of the Principles for Locally Led Adaptation and of sustainable development, including inclusion and social and environmental corporate responsibility*
* *Outline compliance with recognized environmental and social standards*

1. **Summary Budget**

Please provide a **tentative** summary budget.The budget will not be considered for evaluation but will be the basis for discussion while setting up the sub-grant agreement. Please note that the budget should be in Euros.

|  |  |
| --- | --- |
| **Tentative Budget** (in Euros) | |
| **Expenses** | **Amount** |
| **Direct Personnel Cost** |  |
| **Consultants** |  |
| **Transportation/Travel Costs** |  |
| **Direct Project Activities** |  |
| *Outcome 1* |  |
| *Outcome 2* |  |
| *Outcome 3* |  |

1. **Timeline**

Please provide an estimated timeline for the proposed activities.

|  |  |
| --- | --- |
| **Dates** | **Milestone / Deliverables** |
|  |  |
|  |  |
|  |  |
|  |  |